



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF SPLIT Catholic Faculty of Theology	HR SPLIT01	<u>Institutional Coordinator</u> <u>Departmental Coordinator</u> Dr. Sc. Ivan Macut ivanmacut@libero.it	http://eng.unist.hr/ https://www.kbf.unist.hr/en/
RUHR-UNIVERSITÄT BOCHUM (RUB)	D BOCHUM 01	<u>Institutional Coordinator</u> Ms Jutta SCHMID International Office Phone +49 234 32 28763 Fax +49 234 32 14684 Email jutta.schmid@uv.rub.de <u>Departmental Coordinator</u> Prof. Dr. Bernhard Grümme Bernhard.gruemme@rub.de	http://international.rub.de/gaststudis/programme/index.html.en http://www.kath.ruhr-uni-bochum.de/

B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods]
HR SPLIT01	D BOCHUM01	0221	Theology	All	2 students x 6 months– 12 months
D BOCHUM01	HR SPLIT01	0221	Theology	All	2 students x 6 months – 12 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training
HR SPLIT01	D BOCHUM01	0221	Theology	2 teachers x 5 days 10 days	2 persons x 5 days
D BOCHUM01	HR SPLIT01	0221	Theology	2 teachers x 5 days 10 days	2 persons x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
HR SPLIT01		Croatian	English	English B2 Croatian A1-A2, if applicable	English C1
D BOCHUM01		German	English	B1/B2	To be defined by academic partners

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HR SPLIT01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: erasmus@unist.hr

D BOCHUM01: For further information regarding application procedure, academic calendar and other organisational aspects go to <http://international.rub.de/gaststudis/index.html.en>.

Orientation course/week including German language class for incoming students; international welcome, international semester programme including trips and cultural events.

The university welcomes students and staff with disabilities and offers the necessary facilities and support. Useful information: <http://www.akafoe.de/inklusion/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution[Erasmus code]	Autumn term [month]	Spring term [month]
HR SPLIT01	1 June	1 November
D BOCHUM01	15 June	15 December

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

HR SPLIT01: <http://eng.unist.hr/InternationalRelations/AcademicInformation/tabid/413/Default.aspx>

The grading scheme comprises five levels with numerical equivalents:

"Izvrstan" (5)	= Excellent;
"Vrlo dobar" (4)	= Very Good;
"Dobar" (3)	= Good;
"Dovoljan" (2)	= Sufficient;
"Nedovoljan" (1)	= Non-Sufficient/Fail

The minimum passing grade is "Dovoljan" (2).

D BOCHUM01

The grading scheme usually comprises five levels (with numerical equivalents, intermediate grades may be given):

"Sehr Gut" (1)	= Excellent/Very Good;
"Gut" (2)	= Good;
"Befriedigend" (3)	= Satisfactory;
"Ausreichend" (4)	= Sufficient;
"Nichtausreichend" (5)	= Non-Sufficient/Fail

The minimum passing grade is "Ausreichend" (4).

Some departments at RUB use grades given in percentage (100-0) or grade points (18-0).

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://eng.unist.hr/InternationalRelations/ERASMUS/CoopwithProgrammeCountriesErasmusKA103/IncomingStudents/LivinginSplit/tabid/1453/Default.aspx
D BOCHUM01	International Office Phone: +49 234 32 22199- Fax: +49 234 32 14684- Email: international@rub.de	http://international.rub.de/rubiss/start /

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://eng.unist.hr/InternationalRelations/ERASMUS/CoopwithProgrammeCountriesErasmusKA103/IncomingStudents/LivinginSplit/tabid/1453/Default.aspx
D BOCHUM01	International Office Phone: +49 234 32 22199- Fax: +49 234 32 14684- Email: international@rub.de	http://international.rub.de/gaststudis/gastbewerber.html.en



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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HR SPLIT01	incoming@unist.hr +385 21 440 343	http://eng.unist.hr/InternationalRelations/ERASMUS/CoopwithProgramme/CountriesErasmusKA103/IncomingStudents/LivinginSplit/tabid/1453/Default.aspx
D BOCHUM01	Ms Gundra Stueckrath Phone: +49 234 32 28020- Fax: +49 234 32 14684- Email: Gundra.Stueckrath@uv.rub.de	http://international.rub.de/gaststudis/accommodation/index.html.en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
HR SPLIT01	Prof.dr.sc. Đurđica Miletić Vice rector for International Cooperation	28/11/2018	
D BOCHUM01	Jutta SCHMID <i>Institutional Erasmus+ Coordinator</i>	13/12/2018	

¹Scanned signatures are accepted