



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

### among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

---

<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## Validity period of the agreement

Timeframe	Academic Year*
Start of validity	[2021/2022]
End of validity	[2028/2029]

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
Johann Wolfgang Goethe-Universität, Frankfurt am Main (English: Goethe University Frankfurt)	D FRANKFU01	<b>Institutional Coordinator:</b> Ms. Uta Brucker Global Office Eschersheimer Landstr. 155 c/o House of Labour 60323 Frankfurt am Main Tel.: +49 (0)69 798 12263 E-Mail: <a href="mailto:erasmus-io@uni-frankfurt.de">erasmus-io@uni-frankfurt.de</a> ; <a href="mailto:brucker@em.uni-frankfurt.de">brucker@em.uni-frankfurt.de</a>	<a href="http://www.uni-frankfurt.de">www.uni-frankfurt.de</a>  Course catalogue: <a href="https://gis.server.uni-frankfurt.de">https://gis.server.uni-frankfurt.de</a>  (switch the language to English, choose Courses and then <i>Search for Lectures</i> )  Information for incoming students: <a href="http://www2.uni-frankfurt.de/44386987/exchprog">http://www2.uni-frankfurt.de/44386987/exchprog</a>
Fachbereich 07 - Katholische Theologie English : Department for Catholic Theology Norbert Wollheim-Platz 1 60323 Frankfurt		<b>Departmental Coordinator:</b> Prof. Dr. Thomas Schmidt Norbert Wollheim-Platz 1 60323 Frankfurt Tel : + 49 (0)69- 798 33360 E.Mail : <a href="mailto:t.schmidt@em.uni-frankfurt.de">t.schmidt@em.uni-frankfurt.de</a>	<a href="https://www.uni-frankfurt.de/75715457/Fachbereich_07_Katholische_Theologie">https://www.uni-frankfurt.de/75715457/Fachbereich_07_Katholische_Theologie</a>

<sup>2</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

University of Split Ruđera Boškovića 31, HR- 21000 Split  Faculty of Catholic Theology  Zrinsko-frankopanska 19 HR-21000 Split	HR SPLIT01	<b><u>Institutional Coordinator:</u></b> Ana Ćosić, Head of International Relations Office e-mail: <a href="mailto:acosic@unist.hr">acosic@unist.hr</a>  <b><u>Departmental Coordinator:</u></b> Assist. Prof. Ivan Macut, PhD <a href="mailto:ivanmacut@libero.it">ivanmacut@libero.it</a>  <b><u>Administrative assistant:</u></b> Ana Peroš, Lic. Theol. <a href="mailto:aperos@kbf-st.hr">aperos@kbf-st.hr</a> tel: +385 21 308 322	<a href="http://www.unist.hr/en/international/students/incoming">http://www.unist.hr/en/international/students/incoming</a>  <a href="https://www.kbf.unist.hr/en/">https://www.kbf.unist.hr/en/</a>
--	------------	--	--

## B. Mobility numbers<sup>3</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution ]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – <b>Clarification</b> (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods			
						Student Mobility for Studies  [total number of students]	Student mobility for Studies  [total number of months]	Student Mobility for Traineeships (optional) ) *  [total number of students]	Student Mobility for Traineeships (optional) ) *  [total number of months]
D FRANKF U01	HR SPLIT01	0221	Theology and Religion		1, 2, 3	2	2x6	-	-

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

HR SPLIT01	D FRANKF U01	0221	Theology and Religion		1, 2, 3	2	2x6	-	-
---------------	--------------------	------	-----------------------------	--	---------	---	-----	---	---

**Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional ) <sup>*</sup> [ISCED]	Subject area name (optional) <sup>*</sup>	Number of staff mobility periods			
				Staff Mobility for Teaching  [total number of staff]	Staff Mobility for Teaching  [total number of days]	Staff Mobility for Training (optional) <sup>*</sup>  [total number of staff]	Staff Mobility for Training (optional) <sup>*</sup>  [total number of days]
D FRANKF U01	HR SPLIT01	0221	Theology and Religion	1	7	tbd	
HR SPLIT01	D FRANKF U01	0221	Theology and Religion	1	7	tbd	

[\* Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of	Language of	Recommended language of instruction level <sup>4</sup>
--------------------------	----------------	----------------	---

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	<i>Optional: Subject area</i>	instruc- tion 1	instruc- tion 2	Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
D FRANKFU01		German	English (only if English taught courses are offered)	B1 / B2	B2
HR SPLIT01		English	Croatian	B1	B1

## D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
D FRANKFU01	May 15 <sup>th</sup>	November 15 <sup>th</sup>
HR SPLIT01	May 15 <sup>th</sup>	October 15 <sup>th</sup>

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
D FRANKFU01	June 15 <sup>th</sup>	December 15 <sup>th</sup>
HR SPLIT01	1 April-1 June	1 September-1 November

## Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information

D FRANKFU01	Ms Julia Freier E-Mail: <a href="mailto:incoming@uni-frankfurt.de">incoming@uni-frankfurt.de</a> Tel.: +49 69798 15080	<a href="http://www.goethe-university-frankfurt.de">Goethe-Universität — Preparations/Application (goethe-university-frankfurt.de)</a>
HR SPLIT01	Dora Ganza E-Mail: <a href="mailto:incoming@unist.hr">incoming@unist.hr</a> Tel.: + 385 21 545 075	<a href="http://www.unist.hr/en/international/students/incoming/erasmus-study-period">http://www.unist.hr/en/international/students/incoming/erasmus-study-period</a>

### E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
D FRANKFU01	-		
HR SPLIT01			

D FRANKFU01 will send its decision within **5 weeks**.

HR SPLIT01 will send its decision within **5 weeks**.

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
D FRANKFU01	- Reduced mobility - Hearing impairments - Visual impairments		Ms Kirsten Brandenburg & Ms Christina Rahn E-Mail:	<a href="http://www.goethe-university-frankfurt.de">Goethe-Universität — Inklusive Hochschule (goethe-</a>

	...		<a href="mailto:barrierefrei@uni-frankfurt.de">barrierefrei@uni-frankfurt.de</a>	<a href="http://university-frankfurt.de">university-frankfurt.de</a>

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
HR SPLIT01	- Reduced mobility - Hearing impairments - Visual impairments - ...		Dora Ganza E-Mail: <a href="mailto:incoming@unist.hr">incoming@unist.hr</a> Tel.: + 385 21 545 075	

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FRANKFU0 1	<b><u>For incoming students:</u></b> Ms Julia Freier E-Mail: <a href="mailto:incoming@uni-frankfurt.de">incoming@uni-frankfurt.de</a> Tel.: +49 69 798 15080  <b><u>For incoming staff:</u></b> Ms Isabelle de	<b><u>For incoming students:</u></b> <a href="http://Goethe-Universität — Accommodation (goethe-university-frankfurt.de)">Goethe-Universität — Accommodation (goethe-university-frankfurt.de)</a>  <b><u>For incoming staff:</u></b> <a href="http://Goethe-Universität — Accommodation (goethe-university-frankfurt.de)">Goethe-Universität — Accommodation (goethe-university-frankfurt.de)</a>

	Porras E-Mail: <a href="mailto:porras@em.uni-frankfurt.de">porras@em.uni-frankfurt.de</a> Tel.: +49 69 798 763 17193	
HR SPLIT01	<p><b>For incoming students:</b>          Dora Ganza          E-Mail:  <a href="mailto:incoming@unist.hr">incoming@unist.hr</a>          Tel.: +385 21          545 075</p> <p><b>For incoming staff:</b>          Dora Ganza          E-Mail:  <a href="mailto:incoming@unist.hr">incoming@unist.hr</a>          Tel.: +385 21          545 075</p>	<a href="http://www.unist.hr/en/international/students/incoming/erasmus-study-period">http://www.unist.hr/en/international/students/incoming/erasmus-study-period</a>  <a href="http://www.unist.hr/en/international/students/incoming/accommodation">http://www.unist.hr/en/international/students/incoming/accommodation</a>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
D FRANKFU01	<p><b>For incoming students:</b>          Ms Julia Freier          E-Mail:  <a href="mailto:incoming@uni-frankfurt.de">incoming@uni-frankfurt.de</a></p>	<p><b>For incoming students:</b>  <a href="http://goethe-university-frankfurt.de">Goethe-Universität — Entry Requirements (goethe-university-frankfurt.de)</a></p>



	Tel.: +49 69 798 15080  <b><u>For incoming staff:</u></b> Mr Florian von Bothmer E-Mail: <a href="mailto:vonBothmer@em.uni-frankfurt.de">vonBothmer@em.uni-frankfurt.de</a> Tel.: +49 69 798 17192	<b><u>For incoming staff:</u></b> <a href="http://www.goethe-university-frankfurt.de">Goethe-Universität — Visa (goethe-university-frankfurt.de)</a>
HR SPLIT01	Dora Ganza  E-Mail: <a href="mailto:incoming@unist.hr">incoming@unist.hr</a>	<a href="http://www.unist.hr/en/international/students/incoming">http://www.unist.hr/en/international/students/incoming</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
D FRANKFU01	<b><u>For incoming students:</u></b> Ms Julia Freier E-Mail: <a href="mailto:incoming@uni-frankfurt.de">incoming@uni-frankfurt.de</a> Tel.: +49 69 798 15080  <b><u>For incoming staff:</u></b> Mr Florian von Bothmer E-Mail: <a href="mailto:vonBothmer@em.uni-frankfurt.de">vonBothmer@em.uni-frankfurt.de</a> Tel.: +49 69 798 17192	<b><u>For incoming students:</u></b> <a href="http://www.goethe-university-frankfurt.de">Goethe-Universität — Health Insurance (goethe-university-frankfurt.de)</a>  <a href="https://www.studentenwerkfrankfurt.de/en/advisingservices/insurance">https://www.studentenwerkfrankfurt.de/en/advisingservices/insurance</a>  <b><u>For incoming staff:</u></b> <a href="http://www.goethe-university-frankfurt.de">Goethe-Universität — Insurances and Social Security (goethe-university-frankfurt.de)</a>

--	--	--

#### 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
D FRANKFU01	Grading System	-	<a href="http://www.uni-frankfurt.de/54720922/Veroeffentlichungsversion_Rahmenordnung-komplett.pdf">http://www.uni-frankfurt.de/54720922/Veroeffentlichungsversion_Rahmenordnung-komplett.pdf</a> (German version, see p.39ff)  <a href="http://www.lug.uni-frankfurt.de/54065524/Veroeffentlichungsversion-Rahmenordnung-englisch.docx">http://www.lug.uni-frankfurt.de/54065524/Veroeffentlichungsversion-Rahmenordnung-englisch.docx</a> (English version, see p.38ff)
HR SPLIT01	Grading System		<a href="http://www.unist.hr/Portals/0/adam/Content/pOM84Scxcky_EjBhmiiZQ/Text/UNIST%20grading%20system-1.pdf">http://www.unist.hr/Portals/0/adam/Content/pOM84Scxcky_EjBhmiiZQ/Text/UNIST%20grading%20system-1.pdf</a>

A Transcript of Records will be issued by **D FRANKFU01** no later than 5 weeks after the assessment period has finished at the receiving HEI (if students have handed in all necessary documents).



A Transcript of Records will be issued by **HR SPLIT01** no later than 5 weeks after the assessment period has finished at the receiving HEI.

*[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

#### Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
D FRANKFU01	Ms Uta Brucker Erasmus Institutional Coordinator	17.10.2022	
HR SPLIT01	Prof. Dragan Ljutić, PhD Rector	26.10.2022	

---

<sup>5</sup> Scanned signatures are accepted



