

## INSTRUCTIONS FOR AUTHORS

1. *Crkva u Svijetu* (**The Church in the World**) is a theological journal of the Catholic Theological Faculty of Split (humanities, theology, A1), published four times a year in print and electronic form (<http://hrcak.srce.hr/crkva-u-svijetu>); it publishes previously unreleased original scientific, review and professional papers, reports and papers from scientific conferences, and also reviews and presentations of theological and theology related sciences. Papers are submitted by e-mail to the address: [cus@kbf-st.hr](mailto:cus@kbf-st.hr). The editorial board reserves the right to adjust the paper to the propositionsof the journal and standards of the Croatian language.

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### 2. Categorization of scientific papers

Before publication scientific papers pass double-blind review. At least two independent peer reviewers, chosen by the editorial, review the submitted paper. Reviewers remain unknown to authors and each other. Each reviewer gets the anonymous paper and a review form evaluates the paper, proposes the category of the paper, and returns the review form to the editorial board. Peer review comments and suggestions for improvement, along with descriptions of necessary corrections, are sent to the author. Based on the received reviews and possible amendments and corrections, the editorial board makes the final decision on publishing and categorization of the paper, which may be:

*Original scientific paper* contains the so far unpublished results of original researches presented in the way that they can be verified, together with analyses and sources.

*Preliminary communication* presents, in brief, the new results of scientific research, which demand urgent publishing, assuming that the complete work will be published later on.

*Conference paper* is the work previously presented at a conference and can be published in the form of an integral paper if it has not been published before.

*Review* is an original and concise presentation of a research area in which the author presents his/her critical view and judgment.

*Professional paper* informs and gives insight into the issues of the profession, without pretensions to be the result of scientific research.

### 3. Methodological instructions:

**The scope** of a scientific paper should be 16 to 32 typed double-spaced pages (28.800 to 57.600 characters with spaces, including notes and summary in Croatian and English language).

**Summary** in the Croatian language may have up to 15 lines (900 characters) and in English up to 30 lines (1800 characters). Along with the summary, in which the author presents the content, methodology, and results of the work, it is necessary to list up to 5 **keywords** important for the categorization of the paper.

**Notes** are printed at the bottom of the page and numbered from 1 onwards throughout the text. For citations (references) and bibliography the following norms should be followed:

**For books:** The author's Name and Surname /in small letters/, Title (and subtitle) /in italics/, publisher, place of publishing, year, and pages. For example Živko Kustić, *Mali ključ povijesti Crkve u Hrvata*, Glas Koncila, Zagreb, 1976, p. 199-200; Ivan Pavao II, *Veritatis Splendor – The Splendour of Truth. Encyclical on some fundamental questions of moral teaching of the Church*, Kršćanska sadašnjost, Zagreb, 1998, No 3.

**For journals:** The author's Name and Surname /in small letters/, Title of the article, Journal /in italics/, volume, year (in brackets), issue, pages. For example: Boris Beck, *Aporije zbog kojih se biblijski prijevodi razlikuju*, *Crkva u svijetu*, 49 (2014.) 1, p. 19-38. The same methodology should be followed when citing papers in proceedings, and the like.

**Reviews, retrospects, and analyses** can range between 4-8 pages (7.200-14.400 characters with spaces).

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Along with the submitted paper, the author is obliged to submit the following information: name and surname, academic degree (scientific title), identification number of the scientist, full name and address of the institution where he is employed, e-mail address.