



# Erasmus+ Programme

Key Action 1  
 – Mobility for learners and staff –  
 Higher Education Student and Staff Mobility

## Inter-institutional agreement 2016-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Universität Passau       Department für Katholische Theologie	D PASSAU01	Head of International Office/International and Student Matters  Barbara Zacharias  Innstraße 41, D-94032 Passau Tel: +49.851.509-1160 Fax: +49.851.509-1164 E-mail: <a href="mailto:barbara.zacharias@uni-passau.de">barbara.zacharias@uni-passau.de</a>  ERASMUS Institutional Coordinator  Almut Bareiss  Tel: +49.851.509-1167 Fax: +49.851.509-1164 E-mail: <a href="mailto:almut.bareiss@uni-passau.de">almut.bareiss@uni-passau.de</a>	<a href="http://www.uni-passau.de">www.uni-passau.de</a>  <a href="http://www.uni-passau.de/studium/studienangebot/vorlesungsverzeichnis/">www.uni-passau.de/studium/studienangebot/vorlesungsverzeichnis/</a>  <a href="http://www.uni-passau.de/en/study/study-options/english-taught/">www.uni-passau.de/en/study/study-options/english-taught/</a>
University of Split  Livanjska 5, HR- 21000 Split   Faculty of Catholic Theology Zrinsko-frankopanska 19 HR- 21000 Split	HR SPLIT01	<b>Institutional Coordinator:</b> Ana Čosić International Relations Office e-mail: <a href="mailto:acosic@unist.hr">acosic@unist.hr</a> ; <a href="mailto:erasmus@unist.hr">erasmus@unist.hr</a> Tel: +385 21 440 343 Fax: +385 21 440 344 Institutional Erasmus  <b>Faculty coordinator</b> Ante Akrap, PhD tel. +385 21 422 452 <a href="mailto:ante.akrap@st.t-com.hr">ante.akrap@st.t-com.hr</a>	<a href="http://eng.unist.hr/">http://eng.unist.hr/</a>         <a href="http://www.kbf.unist.hr/index.php/en/">http://www.kbf.unist.hr/index.php/en/</a>

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle	Number of student mobility periods	
					Total number of students	Total number of months
D PASSAU01	HR SPLIT01	0221	Religion and Theology	1, 2, 3	2	18
HR SPLIT01	D PASSAU01	0221	Religion and Theology	1, 2, 3	2	18

### C. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				Total number of days of teaching period	Total number of days of training period
D PASSAU01	HR SPLIT01	0221	Religion and Theology	5	5
HR SPLIT01	D PASSAU01	0221	Religion and Theology	5	5

### D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Language of instruction 3	Recommended language of instruction level	
					Student Mobility for Studies	Staff Mobility for Teaching
D PASSAU01	0221	German	English		A2 German A2 English	B2 German B2 English
HR SPLIT01	0221	Croatian	English		B1 Croatian B1 English	C1 Croatian B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## E. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

### University of Passau D PASSAU01:

Orientation weeks for international students: [www.uni-passau.de/en/international/welcome/information-for-new-students/orientation-weeks/](http://www.uni-passau.de/en/international/welcome/information-for-new-students/orientation-weeks/)

Visiting academics: [www.uni-passau.de/en/international/visiting-academics/](http://www.uni-passau.de/en/international/visiting-academics/)

Infrastructure for students with disabilities: [www.uni-passau.de/studium/service-und-beratung/behindertenberatung/](http://www.uni-passau.de/studium/service-und-beratung/behindertenberatung/)

Infrastructure for staff with disabilities: [www.uni-passau.de/universitaet/leitung/beauftragte/](http://www.uni-passau.de/universitaet/leitung/beauftragte/)

### HR SPLIT01:

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [erasmus@unist.hr](mailto:erasmus@unist.hr)

## F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
D PASSAU01	June 15th	December 15th
HR SPLIT01	<b>25 May</b> (nomination) <b>1 June</b> (Application Deadline)	<b>25 October</b> (nomination) <b>1 November</b> (Application Deadline)

2. The University of Passau will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.*

*Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

### HR SPLIT01:

2. The receiving institution will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement: *[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"*

## G. Information

### 1. Grading systems of the institutions

#### University of Passau D PASSAU01

German Grading System as it compares to ECTS grading scale (HRK Bologna recommendation)

ECTS grades	Term used in English	Passau grading interval/grade
A	Excellent	1,0-1,5
B	Very Good	1,6-2,0
C	Good	2,1-3,0
D	Satisfactory	3,1-3,5
E	Sufficient	3,6-4,0
F/FX	Fail	4,1-5,0

**HR SPLIT01:** <http://eng.unist.hr/InternationalRelations/AcademicInformation/tabid/413/Default.aspx>

Traditional Grading system is as follows:

- 1 – fail
- 2 – pass, sufficient
- 3 – good
- 4 – very good
- 5 – excellent

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D PASSAU01	Stefanie Dallmeier Tel: +49.851.509-1165 Fax: +49.851.509-1164 E-mail: <a href="mailto:stefanie.dallmeier@uni-passau.de">stefanie.dallmeier@uni-passau.de</a>	<a href="http://www.uni-passau.de/en/international/welcome/getting-settled/visas-and-residence-permits/">www.uni-passau.de/en/international/welcome/getting-settled/visas-and-residence-permits/</a>
HR SPLIT01	<a href="mailto:incoming@unist.hr">incoming@unist.hr</a> +385 21 440 343	<a href="http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx">http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D PASSAU01	Stefanie Dallmeier Tel: +49.851.509-1165 Fax: +49.851.509-1164 E-mail: <a href="mailto:stefanie.dallmeier@uni-passau.de">stefanie.dallmeier@uni-passau.de</a>	<a href="http://www.uni-passau.de/en/international/welcome/getting-settled/health-insurance/">www.uni-passau.de/en/international/welcome/getting-settled/health-insurance/</a>
HR SPLIT01	<a href="mailto:incoming@unist.hr">incoming@unist.hr</a> +385 21 440 343	<a href="http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx">http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx</a>



### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D PASSAU01	Alexandra Winterkorn Tel: +49.851.509-1161 E-mail: <a href="mailto:alexandra.winterkorn@uni-passau.de">alexandra.winterkorn@uni-passau.de</a>	<a href="http://www.uni-passau.de/en/international/welcome/getting-settled/accommodation/">www.uni-passau.de/en/international/welcome/getting-settled/accommodation/</a>
HR SPLIT01	<a href="mailto:incoming@unist.hr">incoming@unist.hr</a> +385 21 440 343	<a href="http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx">http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx</a>

**I. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
D PASSAU01	Prof. Dr. Carola Jungwirth President	12.01. 2017	
HR SPLIT01	Prof. Dr. Alen Soldo Vice rector for Science and International Cooperation	21/12/2016	



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